

FELLOWSHIP APPLICATION REQUIREMENTS



Candidate Requirements

- U.S. citizenship or a permit to work in the U.S. for the duration of the program (currently September 2020 through June 2022)
- Graduate or professional degree completed prior to the fellowship start date
- Familiarity with the federal legislative process, the U.S. Congress, the Congressional Black Caucus, and its members and related policy
- Demonstrated commitment to creating and implementing public policy to improve living conditions for underserved and underrepresented individuals

Selection Process

Selected applicants will be qualified African-American or black young professionals who have earned a graduate or professional degree. Selection as a CBCF Fellow is based on the following criteria:

- A clear record of academic and professional achievement
- Familiarity with the pertinent skills respective fellowship opportunity
- Evidence of leadership skills and the potential for further growth
- Demonstrated interest in public policy
- Quality of application and interview performance

The selection process is highly competitive; typically, the CBCF accepts fewer than 10% of those who apply for nine available fellowship positions. Applications are submitted to the CBCF and reviewed by a selection committee of CBCF staff and external partners. Finalists are selected and notified by the CBCF.

Application Materials

The completed online application must be submitted by midnight on the deadline date. The additional required materials must be received at our office by 5 p.m. EST on the deadline date.

The following items will be requested through the online application:

1. 3 Essay Question Responses
2. 3 letters of recommendation, submitted electronically (hard copy letters will not be accepted)
3. A two-page resume listing extracurricular activities, honors, employment, community service, and special skills
4. A recent photograph suitable for publication (i.e. a graduation photo or other professional-quality photograph in which the subject is formally dressed)

Other Required Materials

All of the above documents must be submitted through the online application. Official sealed transcripts from all institutions attended must be mailed to the following address and received by the CBCF by the deadline date:

CBCF Leadership Institute
1720 Massachusetts Ave N.W.,
Washington, DC 20036